

BUSINESS MANAGEMENT ACCOUNTING (LOR)

PROGRAM OVERVIEW

Robin Imgrund, *Division Chair*
 rimgrund@allegany.edu
 Humanities 17
 301-784-5185

The Accounting Letter of Recognition provides students the opportunity to enhance their accounting skills and to expand their career opportunities in the areas of bookkeeping and accounting. Students will develop basic skills in financial accounting and personal finance management. Topics will include the basic accounting process, financial statement analysis, and fostering sound personal financial decisions. Students will also be given an overview of general business fundamentals, including management, marketing, and business organization. All credits earned in this Letter of Recognition apply toward a one-year certificate in Business Accounting and a two-year Associate of Applied Science degree in Business Management.

COURSE REQUIREMENTS

REQUIRED BUSINESS COURSES

BUAD-101	Introduction to Business
BUAD-108 or	Personal Finance or
BUAD-218	Accounting Systems and Software
BUAD-215	Financial Accounting

PROGRAM PATH

BUSINESS MANAGEMENT

ACCOUNTING

LETTER OF RECOGNITION

PREPARATION FOR EMPLOYMENT

	<u>Credit Hours</u>
Business Administration 101 (Introduction to Business)	3
Business Administration 108 or 218 (Personal Finance or Accounting Systems and Software)	3
Business Administration 215 (Financial Accounting)	3
Total Credit Hours:	9

NOTE: All courses specifically identified by course number are graduation requirements for this program.