
MEDICAL SCRIBE SPECIALIST CERTIFICATE

PROGRAM OVERVIEW

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THIS PROGRAM IS SUSPENDED. NEW STUDENTS WILL NOT BE ADMITTED TO THIS PROGRAM.

The Medical Scribe Specialist is a one-year certificate program designed to prepare graduates for employment as medical scribes in hospitals, clinics and physician's offices. Medical scribes serve as part of the health care team, whose primary goal is to increase the efficiency and productivity of the physician. This program will provide students with the appropriate knowledge of medical terminology, anatomy and physiology; medical billing, coding and reimbursement; electronic health records, quality improvement principles; legal and privacy issues concerning protected health information; pharmacology and information workflow patterns in order to provide assistance to physicians in navigating and inputting patient information into the electronic health record at the point of care. Students will also have appropriate skills in computer applications; knowledge of federal, state, and local laws; healthcare accreditation standards; HIPAA compliance; MACRA and meaningful use; patient safety; professionalism including ethical behavior and appropriate communication skills in a variety of healthcare settings.

This certificate program will prepare the student to take the Certified Medical Scribe Specialist (CMSS) certification exam. In order to graduate from the Medical Scribe Specialist certificate program, students must meet all college academic requirements plus achieve a grade of "C" or better in all Medical Assistant, Medical Administrative Assistant and Medical Scribe Specialist program courses.

Successful completion of this program qualifies a student to apply for a Certificate in Medical Scribe Specialist.

COURSE REQUIREMENTS

REQUIRED MEDICAL SCRIBE SPECIALIST COURSES

MDAA-110	Medical Terminology
MDAA-132	Elements of Human Disease
MDAA-133	Basic Disease Coding
MDAA-135	Basic Procedural Coding
MDAA-213	Principles of Medical Insurance
MDAS-101	Essential Skills for Health Professional
MDAS-102	Introduction to Health Records
MDAS-150	Medical Scribe I (Course Currently Suspended)
MDAS-160	Medical Scribe II (Course Currently Suspended)
MDAS-170	Medical Scribe Practicum (Course Currently Suspended)
MDAS-213	Medical Assistant Pharmacology

REQUIRED GENERAL COURSES

BIO-116	Human Biology
COMP-101	Computer Literacy

PROGRAM PATH

MEDICAL ASSISTANT
MEDICAL SCRIBE SPECIALIST
ONE-YEAR CAREER PROGRAM
PREPARATION FOR EMPLOYMENT

FIRST SEMESTER

	<u>Credit Hours</u>
Computer Technology 101 (Computer Literacy)	3
Medical Administrative Assistant 110 (Medical Terminology)	3
Medical Administrative Assistant 133 (Basic Disease Coding)	3
Medical Administrative Assistant 135 (Basic Procedural Coding)	3
Medical Assistant 101 (Essential Skills for the Health Professional)	3
Medical Assistant 150 (Medical Scribe I)	3
Total:	18

SECOND SEMESTER

Biological Science 116 (Human Biology)	3
Medical Administrative Assistant 132 (Elements of Human Disease)	3
Medical Administrative Assistant 213 (Principles of Medical Insurance)	3
Medical Assistant 102 (Introduction to Health Records)	3
Medical Assistant 160 (Medical Scribe II)	3
Medical Assistant 213 (Medical Assistant Pharmacology)	3
Total:	18

Summer Session

Medical Assistant 170 (Medical Scribe Practicum)	3
Total:	3
Total Credit Hours:	39

NOTE: All courses specifically identified by course number are graduation requirements for this program.