

## TUITION AND FEES

### FINANCIAL OBLIGATIONS

If a student fails to meet his or her financial obligations, he or she will be subject to being dropped from classes. Registration for future classes will not be permitted until all outstanding financial obligations have been satisfied. Unpaid accounts will be turned over to an outside collection agency.

**For covered individuals who are entitled to educational assistance under Chapter 31, Vocational Rehabilitation and Employment, or Chapter 33, Post-9/11 GI Bill® benefits:**

These individuals must follow the published beginning and ending dates of the academic calendar. These individuals will be able to attend or participate in the course of education during the period beginning on the date on which the individual provides to the educational institution a certificate of eligibility for entitlement to educational assistance under Chapter 31 or 33 (a "certificate of eligibility" can also include a "Statement of Benefits" obtained from the Department of Veterans Affairs' website e-Benefits, or a VAF 28-1905 form for Chapter 31 authorization purposes) and ending on the earlier of the following dates:

1. The date on which payment from VA is made to the institution.
2. 90 days after the date the institution certified tuition and fees following the receipt of the certificate of eligibility.

These covered individuals will not be imposed any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under Chapter 31 or 33. This does not include any amount that is the difference between the amount of the student's financial obligation and the amount of the VA education benefit disbursement. This amount is the responsibility of the student and is subject to late fees and denying registration for future classes.

### OTHER FINANCIAL ASSISTANCE

In addition to tuition subsidies and other special rates, students can qualify for Federal Financial Aid and for Foundation Scholarships.

Please contact:

The Financial Aid Office	301-784-5213
The Allegany College of Maryland Foundation	301-784-5200
The Bedford County Regional Education Foundation	814-652-9528, ext. 6223

### SEMESTER FEE SCHEDULE

Registration Fee (non-refundable after classes start)	\$40.00
Student Fee per Semester Hour	\$10.00
Technology Fee per Semester Hour	\$10.00
Sustainability Fee per Semester Hour	\$6.00
Placement Test (first-time students only; non-refundable after classes start)	\$20.00
Transcripts (official copy)	\$5.00
Automotive Technology Tool Usage Fee	\$50.00
Automotive Technology ASE Testing Fee (Fall semester)	\$45.00
Automotive Technology Uniform Fee (Fall semester)	\$53.00
Departmental Challenge Examination	\$25.00
Late Payment Fee (assessed on any balances owed after last payment plan date)	\$50.00
Cengage Subscription (Various Courses)	\$138.00

- Criminal Background Check Fee – required for certain courses; check course description.

- Course Fees – required for certain courses; check course description.
- Special Insurance Fees – ranging from \$3.00 to \$10.00 are required for certain programs.  
These fees will be added to the student’s account at registration. A student deductible may apply for any insurance claims.
- Breakage Deposits – required for certain courses; check course description.
- Books and Supplies – Students may determine charges for specific courses by contacting the Campus Store at 301-784-5348 or using the "shop by course" tool at <https://allegany.ecampus.com/>.
- Cengage Subscription- fee per semester. Only charged once per semester for multiple courses.

**SEMESTER TUITION, FEES AND OTHER CHARGES**

All tuition, fees, and other applicable charges not covered by student financial aid are due in full to Allegany College of Maryland at the time of registration. Payment can be made by cash (Cumberland Campus), check, or money order. Credit card payments can be made online through our website ([www.allegany.edu](http://www.allegany.edu)) or on-site at the Cumberland Campus. The College accepts VISA, Master Card, and Discover payments. A payment plan is available. There is a \$35 fee per semester to sign up for the payment plan. If payment arrangements are not made by the posted dates, students will be de-registered from classes.

The following tuition schedule may change for the 2025-2026 academic year. The tuition rates for the upcoming academic year are finalized in June. Most of the fees listed in this catalog will remain the same for 2025-2026. Please check with the Business Office at the time of registration for current rates.

**The Allegany College of Maryland Board of Trustees reserves the right to adjust this tuition and fee schedule without prior notification when it is deemed necessary.**

**SEMESTER TUITION SCHEDULE**

Tuition Rate Per Credit Hour

Resident Status*	STANDARD RATES	Regional Tuition Waiver	PA State Subsidy	STUDENT PAYS
Allegany County Resident	\$136			\$136
Maryland Resident <i>(other than Allegany County)</i>	\$288			\$288
Cumberland Campus <i>(other than Maryland Resident)</i>	\$392			\$392
Cumberland Campus <i>(Somerset, Bedford, and Fulton, PA Counties - Mineral, Hampshire, and Morgan, WV Counties)</i>	\$392	(\$78)		\$314
Bedford County Campus <i>(Somerset, Bedford, and Fulton, PA Counties)</i>	\$392	(\$39)	TBD	\$353
Bedford County Campus <i>(Mineral, Hampshire, and Morgan, WV Counties)</i>	\$392	(\$39)		\$353
Bedford County Campus <i>(PA Residents of Other Counties)</i>	\$392		TBD	\$392

\*For process used for determination of legal residence, see Admissions, Student Residency Classifications for Tuition Purposes.

Pennsylvania State Subsidy: Residents in certain counties of Pennsylvania are assisted by the Commonwealth of Pennsylvania for credit hours taken at the Bedford County Campus and web classes. These amounts are calculated each semester based on funding from the State of Pennsylvania. This funding is not guaranteed.

## SPECIAL RATES

### EARLY COLLEGE STUDENTS

All Early College students receive a discounted tuition rate based on their residency. Please contact the Business Office for current Pennsylvania Early College subsidy rates. Early College students are those who are currently in high school, are 16 years of age or older, and are taking courses at Allegany College of Maryland.

### Health Manpower Shortage Program

The Maryland Higher Education Commission, in consultation with the Maryland Department of Health and Mental Hygiene, has designated certain academic programs as Health Manpower Shortage Programs. These designated programs respond to Maryland work force needs and shortages in health related fields. Maryland residents from counties other than Allegany who register in these eligible programs are charged the out-of-county tuition rate. However, these students may be eligible to receive reimbursement for a portion of the cost difference between the in-county and out-of-county tuition rates.

Only students who meet the following criteria are eligible:

1. The student must be enrolled in an approved Health Manpower Shortage Program;
2. The student must be a Maryland resident in a Maryland county other than Allegany County.

There are some restrictions to the Health Manpower Shortage Program.

**Note: The list of programs eligible for the Health Manpower Shortage Program changes periodically. In addition, funding availability for this program is based on funding from the State of Maryland and is thus subject to change. Please contact the Admissions/Registration Office for more information.**

<b>Certificate:</b>	
Addictions	Medical Laboratory Technology - Biotechnology*
Nursing Assistant/Geriatric Aide	Phlebotomy/Laboratory Assistant
Medical Coding and Billing	<i>Medical Scribe Specialist - Suspended</i>
Pharmacy Technician	Practical Nursing*

\*Selective Admission

<b>Associate Degree:</b>	
Dental Hygiene*	Physical Therapist Assistant*
Nursing*	Medical Assistant*
Human Service Associate*	Respiratory Therapist*
Occupational Therapy Assistant*	Medical Laboratory Technology*
Massage Therapy*	

\*Selective Admission

For a list of other Health Manpower Shortage Programs available at other Maryland public community colleges, visit the Maryland Higher Education Commission's website at <https://mhec.maryland.gov>.

### STATEWIDE DESIGNATED PROGRAM

Maryland residents from counties other than Allegany who are registered in these eligible programs are charged the out-of-county tuition rate. However, these students may be eligible to receive reimbursement for a portion of the cost difference between the in-county and out-of-county tuition rates. Funding availability for these programs is based on funding from the State of Maryland and is thus subject to change each semester. Some restrictions apply.

Only students who meet the following criteria are eligible:

1. The student must be enrolled in an approved statewide Designated Program;
2. The student must be a resident in a Maryland county other than Allegany County;
3. The program must be unavailable in the student's home community college, or, if available, a qualified student cannot be admitted due to the program's meeting or exceeding enrollment capacity;
4. The student's home community college must provide documentation that the program has reached capacity and cannot enroll the student.

The following is a list of the eligible programs:

<b>Statewide Designated Programs:</b>		
Automotive Service Attendant	Culinary Arts	Hospitality Management

Automotive Technology	Forest Technology	Tree Care Technician
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The list of eligible programs changes frequently for the Statewide Designated Program. Funding availability for the program may change each semester. Please contact the Admissions/Registration Office for details and information concerning the current list of eligible academic programs.

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### **TUITION AND FEE REFUND POLICY - WITHDRAWAL FROM CLASSES**

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In order to be eligible for a refund, a student must officially withdraw from the college through the registration department. If the account is unpaid, an official withdrawal is still necessary to be eligible for a deletion of the appropriate charges. Non-attendance of classes or termination of attendance of classes does not constitute official withdrawal.

All tuition charges and fees are refundable if the student officially withdraws or drops a class or classes before the first day of the semester. If the account is unpaid, a deletion of the appropriate charges will be made instead of a refund.

Eighty percent (80%) of the tuition charges and fees (less non-refundable fees) are refundable if a student officially withdraws or drops a class or classes prior to the end of the third week of classes for fall and spring semesters; for summer, it is before twenty percent of the semester is completed. If the account is unpaid, a deletion of the appropriate charges will be made instead of a refund.

For a course that starts before or after the normal semester starting date, the refund deadlines would shift based on the starting date of the course. A student is eligible for a full refund, as described above, if he or she withdraws before the first day of the course. After the course starts, the student is eligible for an eighty percent (80%) refund if he or she withdraws before twenty percent of the course schedule is completed. Please request specific dates from the Business Office.

No refund or deletion of charges is made if a student withdraws or drops a class or classes after the deadline dates specified above; however, refunds may be considered if the student can verify that he or she never attended classes or stopped attending classes before the refund deadlines. In these cases, since the student did not officially withdraw before the refund deadlines, and since a position was held open in the class, the refund or deletion of charges will not exceed eighty percent (80%). The remaining twenty percent (20%) is considered to be a non-refundable charge.

For the following reasons, tuition and fees (less non-refundable fees) are refundable beyond the refund deadline on a pro-rated basis (from 100% to 0%) according to the number of class dates remaining in the semester:

1. Medical reasons with documentation dated and certified by a physician or mental health professional; or
2. Job transfer with documentation dated and certified by the employer; or
3. Job schedule (shift) change, which causes a conflict with class schedule with documentation, dated and certified by the employer; or
4. Military transfer dated and certified by documentation (copy of orders) from the military unit.

Extenuating circumstances such as illness, injury, hospitalization, and mental health and wellness will be evaluated in accordance with the Cameron Carden Act of 2024. This Act provides a refund of tuition and fees, paid by the student, for the semester in which they withdraw, if the extenuating circumstances inhibit their ability to continue their education at the institution.